



EMPLOYEES' STATE INSURANCE CORPORATION
WEST BENGAL & SIKKIM REGION
MINISTRY OF LABOUR AND EMPLOYMENT, GOVT. OF INDIA
"PANCHDEEP BHAWAN" 5/1, GRANT LANE, KOLKATA-700012
ISO 9001 : 2008 CERTIFIED
PH.:22364451-55, TOLL FREE NO.1800 345 4454
WEBSITE: - www.esicwestbengal.org
FAX: -2236-5279, E-mail: - rd-westbengal@esic.nic.in

No. 41.Z.12/2016/Misc./Genl.

Date: 19.12.2016

To,
M/s. _____

Sub: Application for empanelment in ESIC for supply of IT equipments

ESI Corporation, Kolkata, West Bengal Region desires to prepare a registered list of Vendors for supply & installation of the following IT related equipments to its Regional Office and Branch Offices/ESI Dispensaries under Regional Office, Kolkata and Office of SSMC, West Bengal & Sikkim Region as per requirement. The list of items are as under :-

Sl. No.	Name of the item	Specification
1	LAN passive works & Chemical Earthing	Details kept at IT Cell, R.O., Kolkata. It will be available at any office working day between 10.30 a.m to 5.30 p.m.
2	Voltage Stabilizers	
3	UPS & UPS Battery	
4	Inverter & Inverter Battery	

1. Name of vendor :-
2. Address of vendor :-
3. Name of proprietor :-
 - a) Address :-
 - b) Contact number and e-mail id :-
4. Trade Licence No.(attested copy) :-
5. PAN No. of proprietor (attested copy) :-
6. Service Tax No. :-
7. ESI and EPF registration No. :-
8. Demand Draft No. and Date :-

Cont'd..

9. The empanelment is subject to the following terms and conditions:-
- a) Empanelment will be operative from 01.1.2017 and will be valid for 03 years subject to holding statutory registration of the vendor throughout the empanelment period.
 - b) By virtue of empanelment, vendor will be allowed to participate in the tendering process in ESI Corporation. However, this empanelment does not automatically entitle the vendor to receive any work order.
 - c) Any change in status of the vendor, contact no., address should be intimated to the ESI Corporation in writing immediately.
 - d) Corporation should have the right to de-list in the event of continuous non-participation in the tender and/or quoting fake/unworkable rate.
 - e) Vendor has to supply all the articles as per specification and requirement of ESI Corporation maintaining time schedule.
 - f) Corporation will review the performance of the vendors every year in the month of January and may remove the name of defaulter vendors.

Interested vendors should submit their application for empanelment along with application fees Rs. 100/- (Not refundable) in favour of ESI A/c and documents as stated above. Their application should reach this office by 30.12.16 till 3.00 p.m.

Yours faithfully,


(S. Banerjee)

Asstt. Director (Genl.)
For Regional Director

To,
The DD(F), R.O., Kolkata : for information