



REGIONAL OFFICE  
EMPLOYEES' STATE INSURANCE CORPORATION  
'PANCHDEEP BHAWAN' 5/1, GRANT LANE : KOLKATA – 700 012  
Phone No: 033- 2236-4451 to 55 : Fax – 033-2236-5279  
e-mail – [rd-westbengal@esic.nic.in](mailto:rd-westbengal@esic.nic.in) WEBSITE – [www.esicwestbengal.or](http://www.esicwestbengal.or)

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Date: 26/05/2016

### **Limited Tender for Annual procurement of Towel**

This office intends to procure the following item. Interested & eligible vendors are requested to quote their best rates in a sealed envelope latest by 2<sup>nd</sup> June 2016 at 15:30 hrs.

| Sl. No. | Items         | Brand / Model                                    | Qty Required | Unit Rate (Delivery at 5/1 Grant Lane, Kol-12) | Amount |
|---------|---------------|--|--------------|--|--------|
| 1.      | Towel (Staff) | Bombay Dyeing, Flora Dyed, Size (150 cm x 75 cm) | 918          |  |        |

#### **Terms and conditions are as follows:**

1. Supply to be made at Regional Office Store within 10 days of receipt of the purchase order.
2. The rate quoted should be valid for one year from the date of issuing of purchase order. This office may place supply order of any quantity subsequent to this procurement, at any time during this one year to the successful bidder who shall be liable to supply the items at the quoted rate.
3. APS stands for 'As per sample' which is available at Regional Office Store Vendors participating in tender may visit R.O store between 11 a.m to 5 p.m on any working day to take recognizance of the sample.
4. ESI Corporation reserves the right of rejection/acceptance of tender without assigning any reason. The decision of the Regional Director will be final.
5. Vendor should ensure that all pages of tender documents are invariably duly authenticated by an authorized person of the vendor with rubber stamp.

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6. Envelope should be superscribed "**Quotation for supply of Towel**".
7. The quotations will be opened at ESIC R.O (WB) 5/1 Grant Lane , Kol -12 At 16:00 hrs on 2nd June 2016.



**For Regional Director**

**ESIC – CHINTA SE MUKTI.**