



**REGIONAL OFFICE  
EMPLOYEES' STATE INSURANCE CORPORATION  
"PANCHADEEP BHAWAN"  
5/1, GRANT LANE : KOLKATA 700 012.**

No. C/AG-12/13/(SR)/2013-Elec

Dated, the 11<sup>th</sup> November 2015

**LIMITED TENDER NOTICE**

**NOTICE INVITING TENDER FOR SUPPLY & FIXING OF V3F DRIVE MATCH WITH 10 HP MOTOR & NEW SERVICE AUTO SYSTEM AT ESI (MB) SCHEME P-233, C.I.T SCHEME V-II -M (2<sup>nd</sup> FLOOR, BAGMARI ROAD, KOLKATA – 54 FOR LIFT (REAR SIDE))**

Sealed limited tenders are invited from the agencies for **supply & fixing of V3F drive match with 10 hp motor & new service auto system for lift at ESI (MB) Scheme P-233, C.I.T Scheme V-II -M (2<sup>nd</sup> Floor, Bagmari road, Kolkata – 54** The tender paper will be available from the office of Employees State Insurance Corporation (construction cell) during working hours from 16.11.15 to 30.11.15..

Details of works for which tender is invited are as follows:

Sl. no	Description of work.	EMD to be deposited.	Completion time.
1	Supply & fixing of V3F drive match with 10 hp motor & new service auto system from ground floor to top floor proper landing (make - TOSHIBA) at ESI (MB) Scheme, P-233, C.I.T Scheme V-II -M (2 <sup>nd</sup> Floor, Bagmari road, Kolkata – 54 for lift (rear side)	2% of quoted Rate.	30 days

- 2) **Tender Document Fee** : Non-refundable fee amounting to **Rs 250.00** (Rupees Two Hundred Fifty) only in the form of Bank Draft pledged in favour of SBI,A/C ESIC payable at Kolkata .
- 3) **Sale of Tender Paper** : Tender papers will be sold in working hours from **16.11.15 to 30.11.15** from the Construction Cell of this office & also may be downloaded from ESIC Website,i.e ([www.esicwestbengal.org](http://www.esicwestbengal.org)).
- 4) **Date of submission of Tender** : One sealed envelope containing two sealed bids one for \technical and other for Financial are to be submitted /dropped **Upto 14.00 Hrs. on 01.12.15** either in tender box or by post.
- 5) **Date & time of opening of tender** : **At 15.00 Hrs on 01.12.15.** (First technical bid will be opened and afterward only successful Technical bidders Financial bids will be opened).
- 6) **Performance Security** : *Security Money @ 10% of the Order Value* in the form of Demand Draft / Bankers cheque / Bank Guarantee is to be submitted by the successful bidder within 07 days of issue of Work Order failing of which the Work Order may be liable to cancel. The same will be returned after one year from the date of successful completion of work. The same will be returned after one year from the date of successful completion of work.

- 7) Envelope containing the tender must be sealed and duly subscribed with the particular NIT No and name of work along with forwarding letter.
- 8) The quoted amount shall have to be written both in figure & in words in English Language only with the signature of the agency. The rate should be inclusive of all taxes & duties (VAT/ED/Service tax/labour welfare cess etc, if applicable)
- 9) Before quoting the tender and participation , the agencies are requested to visit the site and examine the quantities briefly. Only after that they are suggested to quote the rates .
- 10) **Eligibility Criteria** – The agency must have experience in respective field for which they are intended to apply. In support of which documentary proof has to be submitted along with the tender document. ESIC, EPF Registration certificate along with valid Lift and Trade licence may be submitted with tender document.
- 11) **Payment Terms.**- 100% payment will be made after satisfactory completion & handing over of work. No advance payment will be made against delivery of material .

The work has to be completed within stipulated time period from the date of issue of work order. In case of failure to complete the work as per terms & condition and within specified time schedule mentioned in the tender paper the ESIC would have the right to invoke penalty as per standard norms of contract i.e **@ 1.25 % of the total work value for every week of delay or part there of as L.D subject to a maximum of 5 % of the cost of work .**

Tender to be dropped in the tender Box kept at **1<sup>st</sup> floor, Regional Office, ESI Corporation, 5/1 Grant Lane, Panchadeep Bhawan, Kolkata – 700012** or may be sent by post which should reach within scheduled time at Construction Cell. Tender received late either by post or by hand will not be considered .

The Corporation reserves the right to change the scope of work and reject any or all tenders without assigning any reason thereof. The Corporation is also not bound to accept the lowest tender.

**Senior State Medical Commissioner(EZ)  
Employee State insurance Corporation**